FEDERAL MINISTRY OF EDUCATION

ANNEX A:
JOINT RISK ASSESSMENT FOR SAFE REOPENING OF SCHOOLS AND LEARNING FACILITIES

FEDERAL MINISTRY OF HEALTH

NCDC
NIGERIA CENTRE FOR DISEASE CONTROL

Nigeria
Education in Emergencies
Working Group

ANNEX A: JOINT RISK ASSESSMENT FOR SAFE REOPENING OF SCHOOLS AND LEARNING FACILITIES

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ANNEX A

JOINT RISK ASSESSMENT FOR SAFE REOPENING OF SCHOOLS AND LEARNING FACILITIES

SECTION A: READINESS CHECKLIST

AUTHORIZED ASSESSORS: FEDERAL/STATE MINISTRIES OF HEALTH/NCDC/FEDERAL AND STATE MINISTRIES OF ENVIRONMENT/OFFICIALS IN PUBLIC HEALTH, EPIDEMIOLOGY, AND ENVIRONMENTAL HEALTH OFFICIALS/EMERGENCY OPERATING CENTRE

DATE :_____

NAME OF SCHOOL/INSTITUTION/CENTRE : _____

TYPE : Formal ☐ Non-Formal ☐ IQTE ☐

LEVEL : ECCDE ☐ Primary ☐ Secondary ☐ Tertiary ☐

EMIS Code : ☐ GPS Coordinates : ☐

LGA NCDC Rating: ☐

ADDRESS _____

TOWN _____

LOCAL GOVERNMENT _____

ASSESSMENT AND RATING

INSTRUCTIONS

1. With the use of physical inspection, interrogation and evidence check, assess the school's readiness.

2. Rate the risk level for each component as follows:

Red	High Risk
Yellow	Moderate Risk
Green	No Risk

a. The objective is to have either yellow or green only.

b. Green means the risk is zero.

c. Yellow indicates that the risk can and is being mitigated prior to re-opening the school. All yellow/red answers must be accompanied by a mitigation measure explanation in the accompanied format. Please note most yellow options provide the guidance necessary to improve through mitigation measures.

d. Any red response means that there is an unacceptable level of risk which cannot (at this time) be mitigated. This is an immediate fail. However, in the interest of helping support the school to meet an acceptable level of risk, the yellow/red responses must be accompanied with a mitigation measure explanation in the accompanied format. This will serve to guide schools towards the resources necessary to improve and pass.

e. Red and yellow responses require mandatory mitigation measures to accompany the response (see mitigating measures form directly following assessment).

f. Ultimately, only assessments with yellow and green can pass.

g. Any assessment with red requires that the school remains closed until the relevant authorities, partners, and stakeholders support the school to turn the red into a yellow.

	CONSIDER	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
1. Risks to Health	a) Level of risk associated with the stage of community transition (e.g., spread of confirmed cases, hospitalization and death rates across age groups in the location/ community)	**HIGH** level of community transmission ☐	**MEDIUM** level of community transmission ☐	**NO** issues of community transmission ☐	RED/ YELLOW score must complete corresponding mitigation measure 1a
	b) Number of children at risk (with underlying conditions and special needs)	**Many** Children are at risk ☐	**Some** Children are at risk ☐	**No** children are at risk ☐	RED/ YELLOW score must complete corresponding mitigation measure 1b
	c) Number of staff at risk of severe disease (age-groups and underlying conditions)	**Many** staff are at risk ☐	**Some** staff are at risk ☐	**No** staff are at risk ☐	RED/ YELLOW score must complete corresponding mitigation measure 1c
	d) Availability of public health officials in the school or communities and ability to detect and respond to new cases	**No** public health officials are present = No ability to detect or respond to new cases ☐	**Some** public health officials are present and have the ability to respond to new cases ☐	**Yes,** public health officials are present and have the ability to respond to new cases ☐	RED/ YELLOW score must complete corresponding mitigation measure 1d
	e) Ability of children, girls, adolescents, and parents to report symptoms of COVID-19	There is **NO** reporting mechanism in place ☐	There **IS** a reporting mechanism, but it's **NOT** accessible/ used/ understood by girls, adoles-cents, and parents ☐	There **IS** a reporting mechanism and **IT IS** accessible and understood by all girls, adolescents, and parents ☐	RED/ YELLOW score must complete corresponding mitigation measure 1e
2. Safeguarding Readiness	a) Availability of policies for safe operations—hygiene, sanitation, and social distancing, including considerations to protect high-risk individuals	**None** of these policies are available = teachers, SBMCs, school directors **have NOT** been trained on their use ☐	**Some** of these policies are available and some of the teachers, SBMC, school directors **have** been trained on their use ☐	All of these policies are available and all teachers, SBMC, school directors **have** been trained on their use ☐	RED/ YELLOW score must complete corresponding mitigation measure 2a
	b) School infrastructure sufficient to apply NCDC two-meter social distancing rule and to ensure appropriate hygienic conditions	**NO**, school infrastructure is not sufficient to apply two- meter social distancing rule ☐	School infrastructure is ***partially able*** to apply two-meter social distancing rule but requires assistance ☐	**YES,** School infrastructure is sufficient to **FULLY** apply two-meter social distancing rule ☐	RED/ YELLOW score must complete corresponding mitigation measure 2b
	c) Adoption of health and safety protocols to lower risk of infection in the school	**NO** the school has **NOT adopted or implemented** health and safety protocols in order to lower risk of infection ☐	The school has **NOT fully adopted and implemented** health and safety protocols in order to lower risk of infection ☐	**YES** the school has **FULLY adopted and imple-mented** health and safety protocols in order to lower risk of infection ☐	RED/ YELLOW score must complete corresponding mitigation measure 2c
	d) Adequate school funding for critical health and safety materials	**NO,** the school does not have adequate funding for health and safety materials ☐	The school has **SOME** funding for health and safety materials but it is **NOT ADEQUATE** ☐	**YES** the school has adequate funding for health and safety materials ☐	RED/ YELLOW score must complete corresponding mitigation measure 2d

	CONSIDER	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW - MODERATE RISK	GREEN - NO RISK	
	e) School capacity to train school staff on safe school operations	**NO,** school does NOT have the capacity to train school staff on safe school operations = training **HAS NOT taken** place ☐	The school **NEEDS ASSISTANCE** in order to train school staff on safe school operations = training **HAS NOT taken** place ☐	**YES,** school has the capacity to train school staff on safe school operations and training **HAS taken place** ☐	RED/ YELLOW score must complete corresponding mitigation measure 2e
	f) Sufficient supervision of the learners to ensure adherence to recommended protocols, including during recreational time and breaks	**NO** there is **NOT sufficient** supervision of the learners to ensure adherence to recommended protocols, including during recreational time and breaks ☐	There IS supervision, though it's **NOT sufficient** to ensure adherence to recommended protocols, including during recreational time and breaks ☐	**YES** there IS sufficient supervision of the learners to ensure adherence to recommended protocols, including during recreational time and breaks ☐	RED/ YELLOW score must complete corresponding mitigation measure 2f
3. Community Readiness to Support School Safety	a) Satisfactory or high level of compliance with NCDC recommended measures for containment of outbreak (like social distancing, use of face mask outside home)	**NO,** there is **NO compliance** with NCDC recommended measures for containment of outbreak within the community in which the school is located (like social distancing, use of face mask outside home) ☐	There is **SOME compliance** with NCDC recommended measures for containment of outbreak in the community in which the school is located (**like social distancing,** use of face mask outside home) ☐	**YES,** there is **TOTAL compliance** with NCDC recommended measures for containment of outbreak within the community in which the school is located (like social distancing, use of face mask outside home) ☐	RED/ YELLOW score must complete corresponding mitigation measure 3a
	b) Measures to enforce compliance with NCDC guideline for safe public and private transportation	**NO** there are **NO measures** in place to enforce compliance ☐	There are **SOME measures** in place to enforce compliance ☐	**YES** there are measures in place to enforce compliance ☐	RED/ YELLOW score must complete corresponding mitigation measure 3b
	c) Parents willing to keep children who are ill back at home and seek medical attention in line with NCDC recommendations	**NO** parents are **not willing** to keep children who are ill home from school and seek medical attention ☐	**SOME** parents are willing to keep children who are ill home from school and seek medical attention ☐	**YES** parents are willing to keep children who are ill home from school and seek medical attention ☐	RED/ YELLOW score must complete corresponding mitigation measure 3c
	d) Parents/guardians teach and model frequent hand hygiene, cough etiquette, and face mask wearing	**NO** parents/ guardians are not modeling these behaviors ☐	**SOME** parents/ guardians are modeling these behaviors ☐	**YES** all parents/ guardians are modeling these behaviors ☐	RED/ YELLOW score must complete corresponding mitigation measure 3d

ANNEX A

JOINT RISK ASSESSMENT FOR SAFE REOPENING OF SCHOOLS AND LEARNING FACILITIES

SECTION B : READINESS MITIGATION MEASURES EXPLANATION

	CONSIDER	PLANNED MITIGATION MEASURE TO BE TAKEN PRIOR TO SCHOOL REOPENING
1. Risks to Health	a) Level of risk associated with the stage of community transition (e.g., spread of confirmed cases, hospitalization and death rates across age groups in the location/ community)	
	b) Number of children at risk (with underlying conditions and special needs)	
	c) Number of staff at risk of severe disease (age-groups and underly-ing conditions)	
	d) Availability of public health officials in the school or communities and ability to detect and respond to newcases	
	e) Ability of children, girls, adolescents, and parents to report symptoms of COVID-19	
2.Safeguarding Readiness	a) Availability of policies for safe operations—hygiene, sanitation, and social distancing, including considerations to protect high-risk individuals	
	b) School infrastructure sufficient to apply NCDC two-meter social distancing rule and to ensure appropriate hygienic conditions	
	c) Adoption of health and safety protocols to lower risk of infection in the school	

CONSIDER		PLANNED MITIGATION MEASURE TO BE TAKEN PRIOR TO SCHOOL REOPENING
2.Safeguarding Readiness	d) Adequate school funding for critical health and safety materials	
	e) School capacity to train school staff on safe school operations	
	f) Sufficient supervision of the learners to ensure adherence to recommended protocols, including during recreational time and breaks	
3. Community Readiness to Support School Safety	a) Satisfactory or high level of compliance with NCDC recommended measures for containment of outbreak (like social distancing, use of face mask outside home)	
	b) Measures to enforce compliance with NCDC guideline for safe public and private transportation	
	c) Parents willing to keep children who are ill back at home and seek medical attention in line with NCDC recommendations	
	d) Parents/guardians teach and model frequent hand hygiene, cough etiquette, and face mask wearing	

ANNEX A

JOINT RISK ASSESSMENT FOR SAFE REOPENING OF SCHOOLS AND LEARNING FACILITIES

SECTION C : COMPLIANCE CHECKLIST

AUTHORIZED ASSESSORS: SCHOOL HEALTH, QUALITY ASSURANCE AND ADMINISTRATIVE OFFICIALS OR EQUIVALENT IN BASIC, SECONDARY, TERTIARY AND NON- FORMAL EDUCATION EMERGENCY OPERATING CENTRE.

ASSESSMENT AND RATING

INSTRUCTIONS

1. With the use of physical inspection, interrogation and evidence check, assess the school's compliance

2. Rate the risk level for each component as follows:

Red	High Risk
Yellow	Moderate Risk
Green	No Risk

a. The objective is to have either yellow or green only.

b. Green means the risk is zero.

c. Yellow indicates that the risk can and is being mitigated prior to re-opening the school. All yellow/red answers must be accompanied by a mitigation measure explanation in the accompanied format. Please note most yellow options provide the guidance necessary to improve through mitigation measures.

d. Any red response means that there is an unacceptable level of risk which cannot (at this time) be mitigated. This is an immediate fail. However, in the interest of helping support the school to meet an acceptable level of risk, the yellow/red responses must be accompanied with a mitigation measure explanation in the accompanied format. This will serve to guide schools towards the resources necessary to improve and pass.

e. Red and yellow responses require mandatory mitigation measures to accompany the response (see mitigating measures form directly following assessment).

f. Ultimately, only assessments with yellow and green can pass.

g. Any assessment with red requires that the school remains closed until the relevant authorities, partners, and stakeholders support the school to turn the red into a yellow.

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
1.Fencing and Gate (integral to controlling alternative learning timetables and managing social distancing)	1a. Fenced-in premises with manned gates (integral to controlling alternative learning timetables and managing social distancing)	Not Fenced or manned ☐	Partially fenced and/ or manned – requires improvement in order to control entry of students prior to re-opening ☐	Fully fenced and manned ☐	RED/ YELLOW score must complete corresponding mitigation measure 1 a
	1b. Visible designated drop-off and pick-up point outside of the school entrance for parents, guardians, and visitors	No visible designated drop-off and pick-up point outside of the school entrance ☐	Not in place, but school is able to create a visible designated drop-off and pick-up point outside of the school entrance prior to school re-opening ☐	Yes there is a visible designated drop-off and pick-up point outside of the school entrance ☐	RED/ YELLOW score must complete corresponding mitigation measure 1 b
	1c. Availability of schedule outlining staggered arrival and departure times of learners to avoid crowding	No schedule in place and communicated to parents outlining staggered arrival and departure ☐	Not in place, but school is able to create a schedule and communicate it to parents outlining staggered arrival and departure prior to school re-opening ☐	Yes there is a schedule in place and communicated to parents outlining staggered arrival and departure ☐	RED/ YELLOW score must complete corresponding mitigation measure 1 b
2.Classrooms & Learning Spaces	2a. Availability and adequacy of classrooms and learning spaces in line with NCDC prevailing guidelines on social distancing (e.g., reduced number of learners, administrators, and other education personnel to adhere to the two-meter guideline)	No, the availability and adequacy of current classrooms and learning spaces does not allow for social distancing ☐	Social distancing could be accomplished with changes to learning schedules/ timetables etc. ☐	Yes there is availability and adequacy of current classrooms and learning spaces to allow for social distancing as the school currently is ☐	RED/ YELLOW score must complete corresponding mitigation measure 2 a
3 Management of Timetables	3a. Plan in place and communicated to learners on the operation of alternative timetables and/or shifted classes in order to adhere to NCDC social distancing guidelines	No plan in place ☐	There is not currently a plan in place but one could be created and communicated ☐	Yes there is a plan in place ☐	RED/ YELLOW score must complete corresponding mitigation measure 3 a
4. Learners' & Teachers' Furniture	4a. Adequacy of learners' and teachers' furniture in line with NCDC two-meter guidelines for safe distancing	There is not adequate spacing ☐	Adequate spacing could be organized with innovation to learning spaces ☐	Yes, there is adequate spacing ☐	RED/ YELLOW score must complete corresponding mitigation measure 4 a

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
5.Doors and Windows	5a. Adequacy of doors and windows to ensure good ventilation	There is not adequate ventilation ☐	There isn't adequate ventilation, though with improvements there could be ☐	Yes there is adequate ventilation ☐	RED/ YELLOW score must complete corresponding mitigation measure 5 a

FACILITIES – HEALTH, SANITATION, AND HYGIENE

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
6.Disinfection	6a. Classroom, staff rooms, offices and entire premises appropriately disinfected as recommended e.g at least twice a day with suitable disinfectant as per NCDC guidelines	No the school has not been disinfected prior to opening, nor is there a plan in place for continual disinfection ☐	There is a plan in place to ensure disinfection prior to reopening and continual disinfection during school operation but it has not yet been done ☐	Yes the school has been disinfected and there is a plan in place for continual disinfection during school operation ☐	RED/ YELLOW score must complete corresponding mitigation measure 6 a
	6b. Schedule for disinfection is in place and aligned to shifts in class timetable in order to ensure disinfection of communal areas and surfaces	No there is NOT a schedule in place ☐	A schedule is in development and will be communicated to the responsible teachers/administrators etc. prior to school reopening ☐	Yes there IS a schedule in place ☐	RED/ YELLOW score must complete corresponding mitigation measure 6 b
	6c. Schedule for disinfection of boarding and hostel accommodation and other sleeping areas at least once a day with a suitable disinfectant in accordance with NCDC guidelines	No there is NOT a schedule in place ☐	A schedule is in development and will be communicated to the responsible administrators/education personnel etc. prior to school reopening ☐	Yes there IS a schedule in place ☐	RED/ YELLOW score must complete corresponding mitigation measure 6 c
7. Infra-red Thermometers	7a. Availability and adequacy of recommended infrared thermometers for temperature checks at the gate upon entry	No ☐	Not yet, but the school will have this prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 7 a

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
8. Hand Sanitizers	8a. Availability and adequacy at the gate, communal areas (e.g., classrooms, staff rooms, and offices)	No ☐	No but the school is mitigating this through increased access to clean water and soap, placing handwashing stations in all of these areas ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 8 a
9. Face Masks	9a. Learners, teachers, administrators, and other education personnel wear face masks at all times while at school	No ☐	Not yet but school administration is running multiple trainings and sensitizations of staff, students and parents prior to re-opening to ensure this is in place ☐	No ☐	RED/ YELLOW score must complete corresponding mitigation measure 9 a
	9b. School has a readily available stock of face masks for vulnerable learners	No ☐	Not yet, but the school is working with administration and other supporting agencies/ stakeholders to ensure this stock is available prior to school re-opening ☐	No ☐	RED/ YELLOW score must complete corresponding mitigation measure 9 b
	9c. All disposable face masks are disposed of properly according to NCDC guidelines	No ☐	Not yet, but the school is working to ensure the changes necessary to ensure all disposable asks are disposed of according to NCDC guidelines ☐	No ☐	RED/ YELLOW score must complete corresponding mitigation measure 9 c
10. Safe Water	10a. Availability and adequacy of safe water supply to maintain WASH requirements, including handwashing, toileting, sanitary and waste disposal	No ☐	Not yet but the school is working with local supportive agencies to ensure an adequate supply of safe water to maintain WASH requirements is in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 10 a
11. Soap and Disinfectants	11a. Availability and adequacy of soap and disinfectants to support WASH requirements, including handwashing, toileting, sanitary and waste disposal	No ☐	Not yet but the school is working with local supportive agencies to ensure that an adequate supply of soap and disinfectants is in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 11 a

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
12. Handwashing Points	12a. Availability and adequacy of hand washing facilities at strategic points (entry gate, outside classrooms, toilets)	No ☐	Not yet but the school is working with local supportive agencies to ensure that an adequate supply of handwashing stations are in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 12 a
13. School Clinic	13a. Availability of school clinic or other designated space for isolating sick learners, teachers, administrators, and other education personnel	No ☐	Not yet but the school is working with local supportive agencies/ stakeholders to ensure that a school clinic or other designated space for isolating sick learners, teachers, administrators, and other education personnel is in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 13 a
	13b. Schedule in place for school clinic or other designated space is cleaned and disinfected at least twice per day	No ☐	Not yet but the school is working with local supportive agencies to ensure a cleaning schedule for this space is in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 13 b
14. Boarding and Hostel Accommodation	14a. Beds are positioned at least two meters apart	No ☐	Not yet but the school is working with local supportive agencies to ensure that the two meter distance between beds is in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 14 a
	14b. Policy outlining one person occupancy per bunker bed	No ☐	Not yet but the school is working with responsible administrators/education personnel etc to ensure that one person occupancy policy is in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 14 b
	14c. To the extent possible, restriction of residential learners going outside of the school	No ☐	Not yet but the school is working with responsible administrators/ education personnel, local supportive agencies etc.to ensure that measures supportive of this restriction are in place prior to re-opening ☐	Yes ☐	RED/ YELLOW score must complete corresponding mitigation measure 14 b

SENSITIZATION AND TRAINING

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
15. Learners	15a. Availability of health activities and programs where all learners sensitized and trained on COVID-19 pandemic and appropriate application of preventive measures and trained on safe distancing, the use of masks, hand washing etc. as per NCDC guidelines e.g. space in timetable, health activities integrated into existing subjects, IEC displayed in strategic locations in school (main/ exit points)	These measures are not in place ☐	These measures are planned to be fully in place prior to school re-opening ☐	These measures are in place ☐	RED/ YELLOW score must complete corresponding mitigation measure 15 a
16. Teachers and Administrators	16a. All teachers and administrators sensitized and trained on COVID-19 pandemic and appropriate application of preventive measures and trained on safe distancing, the use of masks, handwashing etc. as per NCDC guidelines e.g staff training, plan in place for managing and isolating unwell learners, teachers and education personnel, IEC materials displayed in strategic locations in school (main/exit points), teacher monitor and track attendance, windows and doors are kept open while classes are taking place etc.	These measures are not in place ☐	These measures are planned to be fully in place prior to school re-opening ☐	These measures are in place ☐	RED/ YELLOW score must complete corresponding mitigation measure 16 a

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
17. Other Education Personnel	17a. All education personnel sensitized and trained on COVID-19 pandemic and appropriate application of preventive measures and trained on safe distancing, the use of masks, hand washing, etc. as per NCDC guidelines.	These measures are not in place ☐	These measures are planned to be fully in place prior to school re-opening ☐	These measures are in place ☐	RED/ YELLOW score must complete corresponding mitigation measure 17 a
18. School Community	18a. The school community sensitized on COVID-19 pandemic and preventive measures, changes to the new normal of school attendance, rules for entry to the school, alternative timetables and any shifts in school culture, as products of the changes necessary to keep school a safe place of learning	These measures are not in place ☐	These measures are planned to be fully in place prior to school re-opening ☐	These measures are in place ☐	RED/ YELLOW score must complete corresponding mitigation measure 18 a
19. Other Considerations	19a. Shifted classes and alternative timetables have been organized in order to decongest classrooms and maintain social distance	Not in place ☐	Planned to be put in place prior to school re-opening ☐	In place ☐	RED/ YELLOW score must complete corresponding mitigation measure 19 a
	19b. School has the capacity to implement remote learning approaches (this refers to new class modalities where shifts require that learners complement class time with at-home learning)	Not in place ☐	Planned to be put in place prior to school re-opening ☐	In place ☐	RED/ YELLOW score must complete corresponding mitigation measure 19 b
	19c. Provisions to ensure safety/protection of online, virtual, or distance learning	Not in place ☐	Planned to be put in place prior to school re-opening (dependent on the nature of the distance learning modality to be used) ☐	In place ☐	RED/ YELLOW score must complete corresponding mitigation measure 19 c

CONSIDER	ISSUES AND ACTIONS	RISK LEVEL (TICK RESPONSE IN THE APPROPRIATE COLUMN)			ACTION REQUIRED/ MITIGATING MEASURES - COMPLETE MITIGATION MEASURES RESPONSE FORM TO ACCOMPANY ASSESSMENT
		RED - HIGH RISK	YELLOW- MODERATE RISK	GREEN - NO RISK	
	19d. Remediation, catchup/ and or accelerated learning curriculums and classes are available in order to address learning shortfalls due to school closure	Not in place ☐	Planned to be put in place prior to school re-opening ☐	In place ☐	RED/ YELLOW score must complete corresponding mitigation measure 19 d
	19e. Availability of resources in the school and/or curric-ulum for students (MHPSS, safety, school feeding)	Not in place ☐	Planned to be put in place prior to school re-opening ☐	In place ☐	RED/ YELLOW score must complete corresponding mitigation measure 19 e
	19f. Continuous access to school resources (MHPSS, safety, school feeding) is made available to learn-ers in a flexible capacity, aligned with shifted classes and alternative timetable arrangements necessary for social distancing (learner social support will continue even while learners adhere to social distancing timetable adjustment)	Not in place ☐	Planned to be put in place prior to school re-opening ☐	In place ☐	RED/ YELLOW score must complete corresponding mitigation measure 19 f
	19 g. No large gatherings (e.g., school assemblies, sporting events, PTA/SBMC meetings) where safe distancing of at least two meters cannot be maintained	Not in place ☐	Planned to be put in place prior to school re-opening ☐	In place ☐	RED/ YELLOW score must complete corresponding mitigation measure 19 g

ANNEX A

JOINT RISK ASSESSMENT FOR SAFE REOPENING OF SCHOOLS AND LEARNING FACILITIES

SECTION D: COMPLIANCE MITIGATION MEASURES EXPLANATION

CONSIDER	ISSUES AND ACTIONS	MITIGATION MEASURES TO BE TAKEN PRIOR TO SCHOOL REOPENING
1.Fencing and Gate (integral to controlling alternative learning timetables and managing social distancing)	1a. Fenced-in premises with manned gates (integral to controlling alternative learning timetables and managing social distancing)	
	1b. Visible designated drop-off and pick-up point outside of the school entrance for parents, guardians, and visitors	
	1c. Availability of schedule outlining staggered arrival and departure times of learners to avoid crowding	
2.Classrooms & Learning Spaces	2a. Availability and adequacy of classrooms and learning spaces in line with NCDC prevailing guidelines on social distancing (e.g., reduced number of learners, administrators, and other education personnel to adhere to the two-meter guideline)	
3 Management of Timetables	3a. Plan in place and communicated to learners on the operation of alternative timetables and/or shifted classes in order to adhere to NCDC social distancing guidelines	
4. Learners' & Teachers' Furniture	4a. Adequacy of learners' and teachers' furniture in line with NCDC two-meter guidelines for safe distancing	
5.Doors and Windows	5a. Adequacy of doors and windows to ensure good ventilation	

CONSIDER	ISSUES AND ACTIONS	MITIGATION MEASURES TO BE TAKEN PRIOR TO SCHOOL REOPENING
6.Disinfection	6a. Classroom, staff rooms, offices and entire premises appropriately disinfected as recommended e.g at least twice a day with suitable disinfectant as per NCDC guidelines	
	6b. Schedule for disinfection is in place and aligned to shifts in class timetable in order to ensure disinfection of communal areas and surfaces	
	6c. Schedule for disinfection of boarding and hostel accommodation and other sleeping areas at least once a day with a suitable disinfectant in accordance with NCDC guidelines	
7. Infra-red Thermometers	7a. Availability and adequacy of recommended infrared thermometers for temperature checks at the gate upon entry	
8. Hand Sanitizers	8a. Availability and adequacy at the gate, communal areas (e.g., classrooms, staff rooms, and offices)	
9. Face Masks	9a. Learners, teachers, administrators, and other education personnel wear face masks at all times while at school	
	9b. School has a readily available stock of face masks for vulnerable learners	
	9c. All disposable face masks are disposed of properly according to NCDC guidelines	
10. Safe Water	10a. Availability and adequacy of safe water supply to maintain WASH requirements, including handwashing, toileting, sanitary and waste disposal	

CONSIDER	ISSUES AND ACTIONS	MITIGATION MEASURES TO BE TAKEN PRIOR TO SCHOOL REOPENING
11. Soap and Disinfectants	11a. Availability and adequacy of soap and disinfectants to support WASH requirements, including handwashing, toileting, sanitary and waste disposal	
12. Handwashing Points	12a. Availability and adequacy of hand washing facilities at strategic points (entry gate, outside classrooms, toilets)	
13. School Clinic	13a. Availability of school clinic or other designated space for isolating sick learners, teachers, administrators, and other education personnel	
	13b. Schedule in place for school clinic or other designated space is cleaned and disinfected at least twice per day	
14. Boarding and Hostel Accommodation	14a. Beds are positioned at least two meters apart	
	14b. Policy outlining one person occupancy per bunker bed	
	14c. To the extent possible, restriction of residential learners going outside of the school	
15. Learners	15a. Availability of health activities and programs where all learners sensitized and trained on COVID-19 pandemic and appropriate application of preventive measures and trained on safe distancing, the use of masks, hand washing etc. as per NCDC guidelines e.g. space in timetable, health activities integrated into existing subjects, IEC displayed in strategic locations in school (main/ exit points)	
16. Teachers and Administrators	16a. All teachers and administrators sensitized and trained on COVID-19 pandemic and appropriate application of preventive measures and trained	

CONSIDER	ISSUES AND ACTIONS	MITIGATION MEASURES TO BE TAKEN PRIOR TO SCHOOL REOPENING
16. Teachers and Administrators	on safe distancing, the use of masks, handwashing etc. as per NCDC guidelines e.g staff training, plan in place for managing and isolating unwell learners, teachers and education personnel, IEC materials displayed in strategic locations in school (main/exit points), teacher monitor and track attendance, windows and doors are kept open while classes are taking place etc	
17. Other Education Personnel	17a. All education personnel sensitized and trained on COVID-19 pandemic and appropriate application of preventive measures and trained on safe distancing, the use of masks, hand washing, etc. as per NCDC guidelines.	
18. School Community	18a. The school community sensitized on COVID-19 pandemic and preventive measures, changes to the new normal of school attendance, rules for entry to the school, alternative timetables and any shifts in school culture, as products of the changes necessary to keep school a safe place of learning	
19. Other Considerations	19a. Shifted classes and alternative timetables have been organized in order to decongest classrooms and maintain social distance	
	19b. School has the capacity to implement remote learning approaches (this refers to new class modalities where shifts require that learners complement class time with at-home learning)	

CONSIDER	ISSUES AND ACTIONS	MITIGATION MEASURES TO BE TAKEN PRIOR TO SCHOOL REOPENING
19. Other Considerations	19c. Provisions to ensure safety/protection of online, virtual, or distance learning	
	19d. Remediation, catchup/ and or accelerated learning curriculums and classes are available in order to address learning shortfalls due to school closure	
	19e. Availability of resources in the school and/or curriculum for students (MHPSS, safety, school feeding)	
	19f. Continuous access to school resources (MHPSS, safety, school feeding) is made available to learners in a flexible capacity, aligned with shifted classes and alternative timetable arrangements necessary for social distancing (learner social support will continue even while learners adhere to social distancing timetable adjustment)	
	19g. No large gatherings (e.g., school assemblies, sporting events, PTA/SBMC meetings) where safe distancing of at least two meters cannot be maintained	

ANNEX A

JOINT RISK ASSESSMENT FOR SAFE REOPENING OF SCHOOLS AND LEARNING FACILITIES

SECTION E : FINDINGS AND RECOMMENDATIONS

SUMMARY OF KEY FINDINGS:

RECOMMENDATION (PLEASE TICK ONE BOX)

- ☐ SCHOOL FIT TO REOPEN
- ☐ SCHOOL FIT TO REOPEN BUT TO IMPLEMENT IDENTIFIED GAPS
- ☐ SCHOOL NOT FIT TO REOPEN BUT TO BE SUPPORTED TO MEET IDENTIFIED GAPS

Readiness Assessors (Names & Signatures):

PUBLIC HEALTH NCDC/SMoH	EPIDEMIOLOGY FMOH/SMOH	ENVIRONMENTAL HEALTH FMoEnv/SMoEnv	OBSERVER EOC

Compliance Assessors (Names & Signatures):

SCHOOL HEALTH Auth. Education Body	QUALITY ASSURANCE Auth. Education Body	ADMINISTRATION Auth. Education Body	OBSERVER EOC

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