

UNESCO VACANCY

Post Title: ASSISTANT DIRECTOR-GENERAL FOR ADMINISTRATION AND MANAGEMENT

Duty Station: Paris (France)

Type of contract: Fixed-Term

Duration: 2 years

Recruitment open to: Internal and External candidates

Application Deadline: **18th November, 2024**

REQUIREMENTS

Education:

Advance University degree (Master's degree or equivalent degree) in Business or Public Administration, Management, Human Resources, Financial Management, International Relations or related fields.

Work Experience:

- At least (15) years of relevant experience in managing large corporate entities in Administration and Finance areas, preferably within an international or intergovernmental context.
- Demonstrated leadership experience with strategic vision and proven skills in managing complex organizations, such as an intergovernmental, international non-governmental or multinational private sector entities.
- Proven ability to lead organizational change initiatives and build consensus and drive effective campaigns among a broad spectrum of people and organizations.
- Several years of exposure to the requirements of international or inter-governmental cooperation, preferably within the context of the United Nations system or a multi/global/trans-national company.

Languages:

Excellent knowledge of and drafting skills in either English or French.

Application Link:

<https://careers.unesco.org/job/Paris-Assistant-Director-General-for-Administration-and-Management/805403102/>

Other Career Opportunities at UNESCO:

<https://careers.unesco.org/go/All-jobs-openings/782502/>