SCHOOL READINESS TEMPLATE FOR STATE LEVEL

FEDERAL MINISTRY OF EDUCATION

READINESS COMPLIANT AREAS	STATE LEVEL	INDICATORS
1. Safety operations	a) Adopt minimum standards that promote healthy behaviour, school environments and operations for prevention of COVID19 in schools in line with NCDC protocols	Availability of minimum standard # of states that adopt minimum standards for school in line with NCDC protocol
	b) Ensure schools have cross-ventilated communal rooms (classroom, staff room, dining room, hostels) with observance of physical distancing (minimum of 2 metres) in line with NCDC guidelines	# of schools with adequate no of cross-ventilated classrooms/ dormitories. # of schools observing physical distancing
	c) Procure and distribute COVID19 compliance supplies to all public state schools. Ensure private school owners procure same for private schools	Evidence of procurement of compliance supplies Evidence of dissemination of procured supplies # of schools with procured supplies
	d) Ensure schools conduct regular disinfection of frequently touched surfaces and communal areas	# of schools with disinfection materials # of schools that disinfect at least twice daily
	e) Ensure established school health teams promote compliance with COVID 19 safety protocols within schools	# of schools performing health talks to promote compliance with COVID-19 safety protocols
	f) Ensure schools establish a functional safe waste disposal system	# of schools with waste segregated # of schools that have approved waste disposal system
	g) Organize continuous campaign on safety measures and responsibilities	# of social media posts # or type of radio jingles produced & translated to local languages # of slots aired & repeated # of campaign activities conducted # of IEC materials produced and distributed to schools

2. Protection & wellbeing	a) Ensure schools have one manned entrance and set up a screening point for temperature screening including hand hygiene facility at the entrance of the school and other strategic places	# of schools with screening points set up # of schools with WASH facilities provided
	b) Ensure availability of WASH facilities such as bucket and soap, hand sanitizers and compliance with NCDC detection, reporting, sample collection and response protocols in all schools	# of schools with WASH facilities # of schools with NCDC detection, reporting, sample collection and response protocols
	c) Ensure schools have Holding Bay for keeping sick children before they receive medical attention (Ministry of Health to provide standard)	# of schools with Holding Bay for temporeary isolation of suspected cases
	d) Ensure school educates learners and staff on signs and symptoms of COVID-19	# of schools that educate staff and learners on signs and symptoms of COVID-19
	e) Provide qualified guidance & counselling personnel for schools with Capacity built on COVID-19 prevention	# of qualified Guidance and Counselling personnel provided (Male and Female)
	f) In conjunction with the relevant MDAs and partners, provide prompt response to incidences of COVID-19 infection /violence/harassment/stigmatization and abuse in the schools	# of LGAs with rapid response team put in place to respond to incidence
	g) Ensure implementation of policy on completion of medical forms of students/wards by parents. Disseminate the forms to all schools in the state	Evidence of dissemination of forms to schools # of schools with the forms # of schools that comply with the directives
	h) Ensure parents submit the filled covid-19 testing consent form for all children	Evidence of dissemination of the recommendations # of schools with forms # of schools complying with policy

	i) Ensure creation of learners and staff health status database for all schools	# of schools with staff and learners' health database
3. Learning	a) Adapt & implement federal government guidelines on schools and learning facilities re-opening after COVID-19 pandemic closures	Availability of the adapted guidelines Evidence of implementation of the guidelines
	b) Adopt the use of shift learning system where applicable	# of schools adopting shift learning systems in the state
	c) Implement school readiness reopening protocols, procedures and measures	# of schools complying with school readiness reopening protocols, procedures and measures
	d) Provide adequate classrooms and learning spaces in line with NCDC prevailing guidelines	Evidence of state circular directing schools to provide adequate classroom and learning spaces # of schools with classrooms and learning spaces provided in line with NCDC guidelines
	e) Issue policy circular on digitalization of teaching & learning to continue multimedia learning opportunities	Evidence of circular # of schools implementing effective multimedia learning opportunities
	f) Organize remedial/ catch up/ accelerated learning classes to ensure coverage of curriculum	# policy document produced on remedial classes for schools Evidence of implementation & coverage of curriculum
4. Inclusiveness	a) Enforce compliance with minimum standards for inclusive education to ensure return to school and regular attendance by vulnerable learners and staff	# of schools providing vulnerable learners & staff support & opportunities for teaching & learning
	b) Create a database of vulnerable learners & staff	Categories & number of vulnerable learners & staff in the database
	c) Ensure vulnerable learners are enrolled in schools and ensure safety, protection and welbeing of vulnerable persons	# of vulnerable learners enrolled in schools # of schools with vulnerable learners and staff enrolled

5. Policy	a) Implement federal government guidelines on schools and learning facilities re-opening after COVID-19 pandemic closures	# of schools with the guidelines on school reopening # of schools implementing the guidelines on school reopening
	b) Issue policy circular on parent's consent form for COVID-19 sample collection from learners (if the need arises)	Evidence of circular # of completed parents' consent forms
6. Financing	a) Repurpose funds for COVID-19 pandemic response.	% or Amount of funds repurposed for COVID19 pandemic response
	b) Framework for multi sectoral emergency basket funds accessible to education	Framework document available % or amount of multi sectoral emergency basket fund accessible to education
7. Monitoring	a) Ensure linkage between schools and LGA Rapid Response Team to monitor incidence, reporting and compliance	Evidence of contact between schools and LGA rapid response team
	b) Embark on structured and systematic joint evaluation of schools	# of schools evaluated
	c) Ensure data capturing using NCDC reporting platform Surveillance, Outbreak, Response Management System (SORMAS) by school health team and LGA rapid response team	Evidence of daily data update on the reporting platform SORMAS
	d) Institute feedback mechanism for reported incidences	Evidence of reporting mechanism # of schools that get feedback following reporting
	e) Establish monitoring procedure for absenteeism from school for both learners and staff.	# of schools with report of absenteeism of learners and staff # of learners and staff absent from school
	f) Monitoring of COVID-19 prevention supply of consumable items	# of schools with adequate supply of COVID19 preventive items
	g) Monitor compliance to the COVID-19 safety protocols	Report of monthly monitoring visit by state to selected LGA

	h) Embark on structured and systematic joint evaluation of schools	# of LGAs submitting weekly monitoring report to the state # of schools complying with the COVID19 safety protocols # of schools evaluated
8. Coordination	a) Establish multi-sectoral school health team for state level coordination mechanism for proper synergy. Ensure establishment of school health teams at LGA and school levels	Multi sectoral State level school reopening readiness coordination structure put in place # of LGAs with established school health teams # of schools with established school health teams
	b) Develop prevention, response & reintegration plan	Availability of costed plan for prevention response and reintegration
	c) Ensure resources and tools are available for implementation of the plan	# of schools with the required tools and resources for implementation
	d) Engagement with policy makers/authorities for policy advise, resources and reporting	Availability of policy advice and recommendations
9. Capacity Building	a) Conduct relevant capacity strengthening program to support COVID-19 school reopening readiness and continuous quality teaching & learning	# of capacity development programs for teachers, communities and learners # of schools with staff capacity built

Adapted from Federal Ministry of Education "Guidelines for Schools and Learning Facilities Reopening After COVID-19 Pandemic Closures"