

**TECHNOLOGY AND SCIENCE EDUCATION DEPARTMENT**

**FEDERAL SECRETARIAT COMPLEX, PHASE III, SHEHU SHAGARI WAY, ABUJA**

**TECHNICAL TEACHERS'/WORKSHOP ATTENDANTS GAP INSTRUMENT FOR TECHNICAL TEACHERS' TRAINING PROGRAMME IN SECONDARY SCHOOLS/COLLEGES IN NIGERIA**

*SECTION A: DATA*

**1.0 GENERAL INFORMATION**

1.1 NAME OF INSTITUTION: \_\_\_\_\_ SENATORIAL DISTRICT-----

1.2 LOCATION: \_\_\_\_\_ 1.4 L.G.A.: \_\_\_\_\_

1.5 YEAR OF ESTABLISHMENT: \_\_\_\_\_

1.7 YEAR OF TRANSFER OF OWNERSHIP: \_\_\_\_\_

1.8 ADDRESS: \_\_\_\_\_

1.9 CONTACT DETAILS OF THE PRINCIPAL OF THE INSTITUTION : \_\_\_\_\_ SCH .TEL. NO: \_\_\_\_\_

1.10 OFFICIAL E-MAIL ADDRESS OF THE INSTITUTION: \_\_\_\_\_

**2.0 DETAILS OF PRINCIPAL OFFICERS IN THE INSTITUTION:**

S/N	NAME	DESIGNATION	GL	DATE OF PRESENT POSTING	DATE APPT TO PRESENT POST	STATE OF ORIGIN	LGA	REMARKS
		PRINCIPAL						
		V. PRINCIPAL						
		V. PRINCIPAL						
		V. PRINCIPAL						
		V. PRINCIPAL						
		V. PRINCIPAL						
		BURSAR						
		ADM. OFFICER						
		ETC						

**3.0 NUMBER OF NON - TEACHING STAFF/LABORATORY ATTENDANT**

S/N	HIGHEST QUALIFICATION	MALE	FEMALE
1	Ph.D		
2	M.SC/ MA/M.phil e.t.c		
3	B.Sc /BA/ B.Ed e.t.c		
4	NCE		
5	Diploma/ Certificates		
	TOTAL		

**4.0 NUMBER OF TEACHING STAFF BY RANK**

S/N	RANK	MALE	FEMALE	TECH. INSTR.	EDUC. OFFICER
1	Director GL 17				
2	Deputy Director GL. 16				
3	Asst. Director GL. 15				
4	GL. 14				
5	GL. 13				
6	GL. 12				
7	GL. 10				
8	GL. 09				
9	GL. 08				
10	GL. 07				

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**5. 0 NUMBER OF TEACHING STAFF TRAINED BETWEEN 2015 - 2019 BY IN-SERVICE TRAINING**

YEAR	B.SC/B.ED/B.Tech e.t.c	PGD	M.Sc/ME.d e.t.c	REMARKS
2015				
2016				
2017				
2018				
2019				
TOTAL				

**6.0 NUMBER OF NON-TEACHING STAFF TRAINED BETWEEN 2015 - 2019 THROUGH IN-SERVICE TRAINING**

YEAR	B.SC/B.ED/B.Tech e.t.c	PGD	M.Sc/ME.d e.t.c	REMARKS
2015				
2016				
2017				
2018				
TOTAL				

7. S/N.	TRADE	STAFF STRENGTH (TECHNICAL, VOCATIONAL, SCIENCE AND MATHEMATICS)																
		MALE	FEMALE	TOTAL	REQUIRED	SHORT FALL	YEAR 1/SS1			YEAR 2/SS2			YEAR 3/SS3					
							M	F	T	M	F	T	M	F	T			
1	Agricultural Implement Mechanics																	
2	Auto Electric Works																	
3	Bilingual Secretarial Studies																	
4	Block Laying, Bricklaying & Concreting																	
5	Building Construction																	
6	Business Studies (Book/keeping, Stenographs, Typing)																	
7	Carpentry & Joinery																	
8	Catering Craft Practice																	
9	CERAMICS																	
10	Computer Crafft Practice																	
11	Cosmetology																	
12	Draftsmanship craft practice																	
13	Electircal Electronic (Instrumentation)																	
14	Electrical Installation & Maintenance works																	
15	Fabrication & Welding																	
16	Fashion Design (Garment Making)																	
17	Fisheries Technology																	

S/N	TRADE	STAFF STRENGTH (TECHNICAL, VOCATIONAL, SCIENCE AND MATHEMATICS)					NO OF STUDENT PER SUBJECTS/TRADES											
		MALE	FEMALE	TOTAL	REQUIRED	SHORT FALL OF PERIODS	YEAR 1/SS1			YEAR 2/SS2			YEAR 3/SSS3					
							M	F	T	M	F	T	M	F	T			
18	Food Technology																	
19	Footware Technology																	
20	Foundry Craft Practice																	
21	Furniture Design & Construction																	
22	General Education																	
23	Graphic Arts																	
24	Instrument Mechanics																	
25	Leather Trade																	
26	Machine Wood Works																	
27	Mechanical Engineering (Auto)																	
28	Mechanical Engineering Craft Practice																	
29	Motor Vehicle Mechanics																	
30	Painting and Decorating																	
31	Plumbing & Pipe fitting																	
32	Printing Craft Practice																	
33	Radio TV & Electronics																	
34	Refrigeration & Air-conditioning Work																	
35	Vehicle Body Building																	
36	Marketing																	
37	Mining																	

S/N	TRADE	STAFF STRENGTH (TECHNICAL, VOCATIONAL, SCIENCE AND MATHEMATICS)					NO. OF STUDENTS PER SUBJECTS/TRADES												
		MALE	FEMALE	TOTAL	REQUIRED	SHORT FALL	YEAR 1/SS1			YEAR 2/SS2			YEAR 3/SSS3						
							M	F	T	M	F	T	M	F	T				
38	Tourism																		
39	Upholstery																		
40	Dyeing and Bleaching																		
41	Draftsmanship Craft Practice																		
42	Mathematics																		
43	Physics																		
44	Chemistry																		
45	Biology																		
46	Agricultural Science																		
47	Computer Science																		
48	Home Economics																		

8 TEACHERS' /WORKSHOP ATTENDANTS WORKLOAD													
S/N	SUBJECTS	NO OF PERIODS FOR PRACTICAL	NO OF PERIODS FOR THEORY	TOTAL NO OF PERIODS PER WEEK	NO OF PERIODS REQUIRED		SHORTFALL OF PERIODS		NO OF TEACHERS PER SUBJECT (AVAILABLE)	NO OF TEACHERS (REQUIRED)	TEACHERS' SHORT FALL	NO OF WORKSHOP ATTENDANTS PER SUBJECT	REMARKS
					PRACTICAL	THEORY	PRACTICAL	THEORY					
1	Agricultural Implement Mechanics												
2	Auto Electric Works												
3	Bilingual Secretarial Studies												
4	Block Laying, Bricklaying & Concreting												
5	Building Construction												
6	Business Studies (Book/keeping, Stenographs, Typing												
7	Carpentry & Joinery												
8	Catering Craft Practice												
9	CERAMICS												
12	Draftsmanship craft practice												
13	Electrical Electronic (Instrumentation)												
14	Electrical Installation & Maintenance works												
15	Fabrication & Welding												
10	Computer Craft Practice												
11	Cosmetology												
16	Fashion Design (Garment Making)												
17	Fisheries Technology												
18	Food Technology												
19	Footware Technology												

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S/N	SUBJECTS	NO OF PERIODS FOR PRACTICAL	NO OF PERIODS FOR THEORY	TOTAL NO OF PERIODS PER WEEK	NO OF PERIODS REQUIRED		SHORTFALLOF PERIODS		NO OF TEACHERS PER SUBJECT (AVAILABLE)	NO OF TEACHERS (REQUIRED)	TEACHERS' SHORTFALL	NO OF WORKSHOP ATTENDANTS PER SUBJECT	REMARKS
					PRACTICAL	THEORY	PRACTICAL	THEORY					
20	Foundry Craft Practice												
21	Furniture Design & Construction												
22	General Education												
23	Graphic Arts												
24	Instrument Mechanics												
25	Leather Trade												
26	Machine Wood Works												
27	Mechanical Engineering (Auto)												
28	Mechanical Engineering Craft Practice												
29	Motor Vehicle Mechanics												
30	Painting and Decorating												
31	Plumbing & Pipe fitting												
32	Printing Craft Practice												
33	Radio TV & Electronics												
34	Refrigeration & Air-conditioning Work												
35	Vehicle Body Building												
36	Marketing												
37	Mining												
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S/N	SUBJECTS	NO OF PERIODS FOR PRACTICAL	NO OF PERIODS FOR THEORY	TOTAL NO OF PERIODS PER WEEK	NO OF PERIODS REQUIRED		SHORTFALLOF PERIODS		NO OF TEACHERS PER SUBJECT (AVAILABLE)	NO OF TEACHERS (REQUIRED)	TEACHERS' SHORTFALL	NO OF WORKSHOP ATTENDANTS PER SUBJECT	REMARKS
					PRACTICAL	THEORY	PRACTICAL	THEORY					
41	Draftsmanship Craft Practice												
42	Mathematics												
43	Physics												
44	Chemistry												
45	Biology												
46	Agricultural Science												
47	Computer Science												
48	Home Economics												

9 OBSERVATION/COMMENTS: .....

RECOMMENDATION: .....

NAME OF ASSESSING OFFICER: .....

RANK:.....

SIGNATURE AND DATE:.....

HEAD OF INSTITUTION:.....

RANK: .....

SIGNATURE AND DATE:.....

NOTE: Please upload the template on the Federal Ministry of Education website: [www.edu.gov.ng](http://www.edu.gov.ng)